



## **Open Space Committee**

### **Minutes**

**Thursday, November 9, 2017  
Town Hall Annex, First Floor**

Present: Brian Kelder, Ann LeRoy, Elisabeth Carr-Jones, John Pickle, Kelsey Cowen, David White, Wendy Richter, and Nat Strosberg

Guest: Adam Kurowski

Absent: Teresa DeBenedictis, Jane Auger, Elena Bartholomew,

The meeting was called to order at 7:35pm

Minutes from October were put on hold for review due to late submission and pending updates.

**Take A Walk** –Adam Kurowski showed the committee around the online map-building tool to help with developing future Take A Walk maps. He developed a set of tutorial videos on how to use the system which Nat will distribute to committee members. Committee members were tasked with exploring the system and practicing using the system for the December meeting.

**Open Space Plan Tracking** – Open Space members should continue to update the tracker. Brian volunteered to manage the index. There will be a place in the tracker where individuals can go to log any changes they've made so Brian can update the main index. Items in the log will be marked "done" once Brian has added them.

The committee determined a new process for updated the tracker with any updates relevant to plan that are brought up during the monthly meeting. The process is: the individual who is responsible for the minutes of the meeting will also be responsible for adding a brief update to the tracker.

**State Ethics Training** – All committee members acknowledged having received and read the "Summary of the Conflict of Interest Law." All members were tasked with completing the state Ethics training before the end of November.

**Eco Fest 2018** – OSC and Picture Post will have a booth at Arlington's upcoming Eco Fest on Saturday, March 24 from 10 AM – 2 PM.

**OSC Website/Facebook** – Ann will contact Joan Roman to add information on OSC website.

**Municipal Vulnerability Preparation (MVP) Grant** – Meeting held week of 11/13/17. Kleinfelder was chosen to be the consultant for the grant. Grant is to design an action plan to determine climate vulnerability and will end in a report detailing the vulnerabilities and action

plan to mitigate. A workshop of 30-40 stakeholders will work with Kleinfelder to develop the report. The workshop is likely to happen in January/February. From this grant, there are opportunities for more money in the future.

**CPA Projects** – The Robbins Farm project contractors have pulled out stakes (perhaps for winter) around the path leading from the sidewalk to the garden, a task associated with the current contract. The committee is unsure of where the contract currently stands, but the path is required for accessibility purposes so the committee hopes the path will be completed as planned. The contractors have built a fence around Robbins Farm field to prevent use of the hill for sledding in the winter so that grass can take root.

There will be a Park and Rec joint meeting with Conservation Commission on 11/14/17 to discuss Spy Pond erosion control project.

There are 12 consultant proposals for the Wellington Park project. In January, there will be a public meeting to discuss the project.

Public meetings are also planned for the town gardens and reservoir master plan on 11/30/17.

Some other upcoming projects include: Whittemore Park relandscaping, a study on ash bore disease (Tree Committee), and Historic Resources Inventory.

**2017 Meeting Dates:** December 14

Submitted by Kelsey Cowen